

MCNALLY SAYAJI ENGINEERING LIMITED

CIN: L28999WB1943PLC133247

Registered Office: 4 Mangoe Lane, Kolkata- 700 001, West Bengal, India.

Tel: +9133 3014 1213, Fax No: +9133 3014 2393,

E-mail:mse.corp@mbeci.co.in Website: www.mcnallysayaji.com

NOTICE CONVENING THE 74TH ANNUAL GENERAL MEETING AND INFORMATION ON E-VOTING AND BOOK CLOSURE

NOTICE is hereby given that the 74th Annual General Meeting of the Company will be held on Tuesday, 25th September, 2018 at 11.00 a.m. at Ecospace, Campus 2B, 11F/12, New Town, Rajarhat, Kolkata - 700156.

Notice is further given that pursuant to section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer Books of the Company will remain closed from September 19, 2018 to September 25, 2018 (both days inclusive) for the above purpose.

Pursuant to the provisions of Section 101 and 108 of Companies Act, 2013 read with Rules 18 and 20 of the Companies Management and Administration) Amendment rules, 2014, and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is providing its Members electronic voting facility, to exercise their right to vote on resolutions proposed to be passed in the 74th Annual General Meeting (AGM) from a place other than the venue of the meeting ('remote e-voting').

The communication relating to e-voting inter alia containing User ID together with Notice, Explanatory Statement and Annual Report of the Company for the year ended 31st March, 2018 has been sent through courier to the Members at their registered postal addresses on 31st August, 2018.

Mr. Atul Kumar Labh, Practising Company Secretary has been appointed as the scrutinizer to scrutinize the e-voting process.

- The electronic voting period will begin on **Friday, September 21, 2018 from 09.00 A.M. and will end on Monday, September 24, 2018 at 05.00 P.M.** Electronic voting facility will not be available beyond **Monday, September 24, 2018 05.00 P.M.**
- Members holding shares either in physical form or in dematerialised form as on the cut-off date, i.e. September 18, 2018, may cast their votes electronically.
- The copy of the Notice of this Meeting is available at the Company's website at <http://www.mcnallysayaji.com/> and CDSL's electronic voting platform www.evotingindia.com.
- Any person who becomes a member of the Company after dispatch of the Notice i.e 31st August, 2018 but holds shares as of the Cut off date, i.e. September 18, 2018 may obtain the User ID and password by sending a request at helpdesk.evoting@cdslindia.com.
- The members who have cast their vote by remote e-voting may attend the meeting but shall not cast their vote again.
- The facility for voting through ballot paper shall be made available at the meeting and the members attending the meeting who have not cast their vote through remote e-voting shall be entitled to vote at the meeting through ballot paper.
- Members may contact the official scrutinizer at aklabhcs@gmail.com and CDSL at helpdesk.evoting@cdslindia.com and the registrars at mdpldc@yahoo.com or Mr. S. Rajagopal, Vice President, Maheshwari Datamatics Pvt Ltd, Telephone Nos: 2248-2248 for any issues pertaining to electronic voting.

A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and the Proxy need not be a member of the Company. Proxies in order to be effective should be duly stamped, completed, signed and deposited at the registered office of the Company not less than 48 hours before the Meeting.

Place : Kolkata

Date : 31.08.2018

For McNally Sayaji Engineering Limited

Saikat Ghosh

Company Secretary

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For McNally Sayaji Engineering Limited
Saikat Ghosh
Company Secretary